

## PPG Meeting Minutes 30<sup>th</sup> November 2022

Unfortunately, we didn't have a very good turn out for our November meeting with only 2 of our members in attendance.

It was discussed how we could get more patients involved in our meetings. JG kindly offered to put together a letter to our current PPG members inviting them to our next meeting, which we have decided will take place in February. We will decide upon 3 dates, which we will then ask people to tick their preferred date. It was also decided that it might be a good idea to get Doctors and Nurses to invite patients they think may be interested in joining the PPG. Alison will put a leaflet together, explaining what the PPG is and what we are hoping to achieve. This can then be given out to patients at appointments and in the waiting room. We need patients from all backgrounds and age groups.

We also discussed having a PPG Display board in the waiting room with news and events and details of the next meeting.

We may be able to ask the Community Volunteer Service in Bolsover for help in setting up our PPG and they may also like to come in and do a talk for patients involved in the PPG, discussing what they do and local services available in the area that patients may not know about.

We went through the PPG Toolkit outlining any actions that we could take from it which includes:

- Appointing a Chair and/or a Secretary for our PPG
- Holding an open day to raise awareness of the PPG and to help recruit members. Get the PPG involved in speaking to patients and inviting them to join our PPG
- Advertising the PPG in the waiting room on a new PPG noticeboard
- Handing out leaflets to patients in appointments
- Place another notice on our website and Facebook
- Discuss a new venue? Are there any venues in Bolsover where we could hold future meetings?
- Advertising in the local press

It was also discussed about asking the Doctors at the surgery if they feel there are any gaps in services for patients and JG may be able to take this to a local group, she attends every month.

It would also be a good idea if we could discuss fundraising at the next meeting so Alison will ask staff if they have any ideas of equipment, we may need that the PPG could raise money for e.g., a self-service blood pressure monitor in the waiting room?

Next meeting in February tbc